



36th ANNUAL FESTIVAL OF TREES
SATURDAY November 29 - SATURDAY December 6, 2025

FESTIVAL OF TREES

Lobby Trees Design Application

Display registration forms will be accepted through Sept 26 or until all available spaces are filled!

Sponsor Name:

As you would like it to appear on your display sign & other publicity pieces.

Contact Person :

Email:

Mailing Address:

City:

Zip:

Daytime Phone:

Evening Phone:

Please provide a brief description of your tree or approved holiday display:

In order to map out the lobby space accordingly, please provide as accurate as possible, your display's dimensions. Please reference tree display guidelines.

Height:

Width:

Depth:

Please Note:
Applications do not guarantee a spot in
the Festival of Trees.

EMAIL your completed form to **AARON.MITCHELL@GREELEYGOV.COM**
or by mail: **Attn: Festival of Trees, 651 10th Ave, Greeley, CO 80631**

Display set ups will start the week of Nov. 24 with set up times/locations to be determined.
You will receive set up information following submission deadline and acceptance.

Thank you for your support of Greeley's Festival of Trees!



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FESTIVAL OF TREES

2025 Festival of Trees Design Guidelines

Display registration forms will be accepted through Sept 26 or until all available spaces are filled! Apply Today!

Welcome to the 36th Annual Greeley Festival of Trees—a magical tradition bursting with holiday cheer, local creativity, and community spirit! This year, we're decking the halls and the lanes with extra whimsy as the Union Colony Civic Center becomes the cheeriest spot in town.

Businesses, organizations, artists, and merry-makers of all kinds are invited to bring their festive flair to life with imaginative displays that celebrate Greeley's unique history, heritage, and heart. Whether you're a returning favorite or a fresh new face, we encourage you to dream up something original, joyful, and one-of-a-kind for 2025!

SIGNAGE & VOTING

The Festival will provide a framed sign with your name and an assigned number, so guests can cast their votes for their favorite displays!

You're welcome to include an additional business sign (no larger than 11" x 14") in your display to let visitors know who brought the magic.

TECHNICAL REQUIREMENTS

Got lights? Sparkles? Things that dangle or twinkle?

Please email Aaron Mitchell at aaron.mitchell@greeleygov.com if your design needs any special accommodations like hanging elements or lighting.

LIGHTING RULES

- Lights must be UL listed for indoor use.
- Battery-operated lights are not allowed (our elves prefer plug-ins!).
- Only UCCC Technical Staff may adjust lobby lights —no ladder-climbing, please!

ALLERGY ALERT

Out of care for all our visitors:
No nuts or nut products (including peanut butter) allowed in or on any displays.

INSTALLATION DATES

- Mark your calendars!
- Creative display setup will take place: November 24–26, 2025.
- More jolly details will follow once your design is accepted.

QUESTIONS?

Reach out to:
Aaron Mitchell
Special Events Manager
Culture, Parks, and Recreation Department
aaron.mitchell@greeleygov.com

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