



City of Greeley
 Sales Tax Division
 1100 10th St., 3rd Floor
 Greeley, CO 80631
 Phone: (970) 350-9733
 Email: greeleysalestax@greeleygov.com

ACCOUNT CHANGE OR CLOSURE	
Use this form to notify the City of Greeley of any change in the trade name (or/d/b/a), change of business or mailing address, contact person, or to notify the city that you want to close your sales tax account. If you are closing your account, please indicate the appropriate reason.	ACCOUNT NUMBER
TRADE NAME OR ADDRESS CHANGE	
CURRENT NAME AND ADDRESS	NEW BUSINESS ADDRESS
Name:	Name:
Address:	Address:
City/State:	City/State:
Zip Code:	Zip Code:
	<input type="checkbox"/> Change in Business Address <input type="checkbox"/> Change in Mailing Address
BUSINESS CLOSURE	
Last Day of Business:	<input type="checkbox"/> Ownership has changed <input type="checkbox"/> Business has been permanently discontinued <input type="checkbox"/> Business has been sold
Phone:	
Email:	
Authorized Signature:	Telephone Number: