

## GREELEY POLICE DEPARTMENT

**General Order 378.00**

**Reviewed: 03/19**

### **378.00 SPECIALIZED TRAINING**

- When an employee is assigned to a specialized position within the Department, specialized training for that position will be provided as soon as feasible.
- Specialized training provided to personnel assigned to a specialized position includes:
  - Training directed at the development and/or enhancement of the skills, knowledge, and abilities particular to that specialization;
  - Training in the management, administration, supervision, personnel policies, and support services of the function or component;
  - Training addressing performance standards of the function or component;
  - Training in agency policies, procedures, rules, and regulations specifically related to the function or component; and
  - Supervised on the job training, when appropriate.
- The following are considered specialized assignments within the Department requiring either pre-or post-assignment training.
  - Post-assignment training is required in the following specialized assignments:
    - Investigator,
    - Investigations Commander,
    - Investigations Sergeant,
    - Task Force Sergeant,
    - Task Force Commander,
    - School Resource Officer,
    - Personnel Sergeant,
    - NAT Officer,
    - Traffic Officer,
    - K-9 Officer
    - Professional Standards (Internal Affairs) Sergeant,
    - Public Information Officer.
  - Pre-assignment training is required in the following collateral assignments:

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- Explosive Ordnance Officer,
  - Polygraph Examiner,
  - Firearms Instructor,
  - Range Officer, and
  - Intoxilyzer Instructor.
- Post-assignment training is required in the following collateral assignments:
    - SWAT Team Commander,
    - SWAT Team Sergeant,
    - SWAT Team Officer,
    - Bomb Team Sergeant,
    - Field Evidence Sergeant,
    - Field Evidence Technician,
    - Traffic Sergeant,
    - Traffic Officer/Accident Investigator,
    - Field Training Sergeant,
    - Field Training Officer,
    - Crisis Team Supervisor, and
    - Crisis/Hostage Negotiator.
- School request forms will be processed as follows:
    - The applicant completes the school request form, attaches any information about the school, and routes it to their immediate supervisor.
    - The request form will be forwarded through the Chain of Command, as long as it is approved at each level. If it is denied, it will be returned to the applicant.
    - Attending in-state training may be approved by the employee's Deputy Chief.
    - Attending out-of-state training must be approved by the Chief of Police.
    - Approved training requests will be routed to the Training Coordinator for completion of registration process.

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Authorized by Mark Jones, Police Chief

Effective Date: March 21, 2019

Mark Jones  
Signature

Date: March 21, 2019