



Temporary Sign Permit

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SUBMITTAL REQUIREMENTS

- Application Form
- Permit Fee- \$25.00
- Owner Affidavit giving an agent, such the tenant or sign contractor, permission to act on the owners behalf
- 8]a Ybg]cbU`XYHJ]`g`cZ g][bftgt
- Rendering or photo of the sign(s) indicating the proposed content
- Site Plan demonstrating location of proposed sign(s)

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BUSINESS/OWNER/APPLICANT INFORMATION

Name of Establishment:

Property Address:

Zoning:

Shopping Center:

Tenant Phone #:

Tenant Email:

Property Owner Name:

Owner Phone #:

Owner Email:

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SIGN SPECIFICATIONS

Sign Type:

Dimensions:

Dates to be posted:

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AUTHORIZATION

** Authorized Agent Signature:

Planning Division Approval:

Date:

Permit Fee:

Permit #:

*** Owner affidavit required if the application is not signed by the property owner*